

MINUTES
BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 26

May 14, 2018

The Board of Directors (the "Board") of Brazoria County Municipal Utility District No. 26 (the "District") met in special session, open to the public, on the 14th day of May, 2018, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Herbert Fain	President
Melissa Slade	Vice President
Jason Harrison	Secretary
Caralynn Prade	Assistant Vice President
Fred E. Weary, Jr.	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Ed Mears and Marie Ferguson, District residents; Chris Hill of 180 Messaging; and Lynne Humphries, Hannah Brook and Tracie Brownlee of Allen Boone Humphries Robinson LLP ("ABHR").

2018 DIRECTORS ELECTION

The Board reviewed the certified returns from Brazoria County for the District's May 5, 2018, Directors Election. Ms. Brook presented an Order Canvassing Returns and Declaring Results of Directors Election, reflecting the following results, as indicated in the certified returns:

<u>Candidate Name</u>	<u>Votes</u>
Caralynn Prade	183
Edward T. Mears	269
Marie Ferguson	264
Jason Harrison	175
Herbert Fain, Jr.	151

Director Fain, President of the Board, noted the completion of the canvass of the returns of the election pursuant to Section 67.004(g), Texas Election Code. After review and discussion, Director Prade moved to adopt the Order Canvassing Returns and Declaring Results of Directors Election, reflecting that Caralynn Prade, Edward T. Mears, and Marie Ferguson have been elected to the Board of Directors each to serve a four-year term, and direct that the Order be filed appropriately and retained in the

District's official records. Director Slade seconded the motion, which passed by unanimous vote.

The Board considered approving a Certificate of Election, reflecting the election of Caralynn Prade, Edward T. Mears, and Marie Ferguson to the Board of Directors of the District, each for a four-year term. After review and discussion, Director Prade moved to approve the Certificate of Election and the distribution of same to Directors Prade, Mears and Ferguson, and direct that the Certificate of Election be filed appropriately and retained in the District's official records. Director Slade seconded the motion, which passed by unanimous vote.

DIRECTORS' SWORN STATEMENTS, OFFICIAL BONDS AND OATHS OF OFFICE

Ms. Brook reviewed the Sworn Statement and Oath of Office for Director Prade. She then reviewed the Sworn Statement, Oath of Office and Official Bond for Directors Mears and Ferguson. After review and discussion, Director Prade moved to (1) approve the Sworn Statement, Oath of Office, and Official Bond for Directors Mears and Ferguson and direct that the documents be filed appropriately and retained in the District's official records, and that the Oath of Office be filed with the Secretary of State, as required by law; and (2) approve the Sworn Statement and Oath of Office for Director Prade, and direct that the documents be filed appropriately and retained in the District's official records, and that the Oath of Office be filed with the Secretary of State, as required by law. Director Slade seconded the motion, which passed by unanimous vote.

REORGANIZE THE BOARD

The Board considered reorganizing the Board of Directors. Following discussion, Director Prade moved to reorganize the Board as follows:

Caralynn Prade	President
Melissa Slade	Vice President
Edward T. Mears	Secretary
Fred E. Weary, Jr.	Assistant Vice President
Marie Ferguson	Assistant Secretary

Director Slade seconded the motion, which passed by unanimous vote.

DISTRICT REGISTRATION FORM

The Board then considered authorizing filing of an updated District Registration Form with the Texas Commission on Environmental Quality ("TCEQ"), reflecting the terms of the newly elected directors and the updated Board positions. Following review and discussion, Director Prade moved to authorize filing of the updated District

Registration Form with the TCEQ and direct that the District Registration Form be filed appropriately and retained in the District's official records. Director Slade seconded the motion, which passed by unanimous vote.

OPEN MEETINGS ACT AND PUBLIC INFORMATION ACT TRAINING REQUIREMENTS

Ms. Brook reviewed a memorandum regarding the Texas Open Meetings Act prepared by ABHR, a copy of which is attached.

DISCUSS CONFLICT OF INTEREST DISCLOSURE

Ms. Brook reviewed a memorandum prepared by ABHR regarding Chapter 176 of the Texas Local Government Code, which requires directors and consultants to disclose certain conflicts of interest. A copy of the memorandum is attached. She reviewed the forms adopted by the Texas Ethics Commission for making disclosures under Chapter 176 and noted that the forms are required to be filed with the records administrator for the District and will need to be filed thereafter within seven days of a disclosable conflict arising.

The Board considered authorizing execution of an updated List of Local Government Officers. Following review and discussion, Director Prade moved to approve and authorize execution of the List of Local Government Officers and direct that the List be filed appropriately and retained in the District's official records. Director Slade seconded the motion, which passed by unanimous vote.

TRAVEL REIMBURSEMENT GUIDELINES AND DIRECTOR EXPENSES FOR ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") SUMMER CONFERENCE

Ms. Humphries entered the meeting.

Ms. Brook noted the Board, at its February 6, 2018, meeting authorized any interested directors to attend the AWBD summer conference in San Antonio June 21-23, 2018, which includes newly elected Directors Mears and Ferguson. She then distributed and reviewed a copy of the District's Amended Travel Reimbursement Guidelines with Directors Mears and Ferguson.

AUTHORIZE APPROPRIATE WEBSITE POSTINGS AND NEWSLETTER AND FACEBOOK ARTICLES

Mr. Hill discussed the articles in progress for inclusion in the District's newsletter articles and for posting on the District's website and Facebook page. The Board selected photos and determined formatting of selected photos to post on the

District's website. Mr. Hill stated he will communicate the Board's direction regarding posting the selected photos to the District's webmaster.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

ACTION LIST

- 1. Mr. Hill will coordinate with the District webmaster to post the photos selected by the Board on the District’s website.

LIST OF ATTACHMENTS TO MINUTES

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