

MINUTES
BRAZORIA COUNTY MUNICIPAL UTILITY DISTRICT NO. 26

July 7, 2016

The Board of Directors (the "Board") of Brazoria County Municipal Utility District No. 26 (the "District") met in regular session, open to the public, on the 7th day of July, 2016, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Michael Parks	President
Herbert Fain	Vice President
Melissa Slade	Secretary
Caralynn Prade	Assistant Vice President
Fred E. Weary, Jr.	Assistant Secretary

and all of the above were present except Director Slade, thus constituting a quorum.

Also present at the meeting were Constance Fain, a resident of the District; Tina Kelsey of Myrtle Cruz, Inc. ("MCI"); Officer James White of the City of Pearland Police Department; David Patterson of Assessments of the Southwest, Inc. ("ASW"); James Ross of LJA Engineering, Inc. ("LJA"); and Lynne Humphries, Hannah Brook, Tracie Brownlee, and Jennifer Ramirez of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the June 7, 2016, regular meeting, which were provided in advance. After review and discussion, Director Prade moved to approve the minutes of the June 7, 2016, regular meeting, as presented. Director Fain seconded the motion, which passed unanimously.

COMMENTS FROM THE PUBLIC

There were no members of the public who wished to address the Board.

DEVELOPMENT IN THE DISTRICT

There was no discussion on this matter.

DISCUSS ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") SUMMER CONFERENCE, APPROVE REIMBURSEMENT OF ELIGIBLE EXPENSES, AND AUTHORIZE ATTENDANCE AT WINTER CONFERENCE

The Board discussed the AWBD summer conference. Director Parks announced

he was nominated and will serve as the President of the Board of AWBD. He discussed AWBD outreach to younger members. Ms. Kelsey noted the Directors' expenses that were submitted are in accordance with the District's travel reimbursement guidelines. After review and discussion, Director Prade moved to: (1) approve reimbursement of eligible expenses for the summer conference, less advances received, which were submitted in accordance with the District's travel and reimbursement guidelines; and (2) authorize all interested directors to attend the AWBD winter conference. Director Fain seconded the motion, which carried by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Kelsey distributed and reviewed the bookkeeper's report, including the investment report, budget comparison, debt service payment schedule, and list of checks presented for approval, a copy of which is attached. After review and discussion, Director Prade moved to approve the bookkeeper's report and payment of the bills. Director Fain seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Mr. Patterson reviewed the tax assessor/collector's report, including the unpaid accounts tax roll, a copy of which is attached. He noted 99.99% of the 2015 taxes had been collected as of June 30, 2016. Following review and discussion, Director Prade moved to approve the tax assessor/collector's report. Director Fain seconded the motion, which carried by unanimous vote.

Ms. Humphries entered the meeting.

ENGINEERING MATTERS

Mr. Ross distributed and reviewed the engineer's report, a copy of which is attached. Following review and discussion, the Board concurred to accept the engineer's report.

Director Weary entered the meeting.

RECREATIONAL FACILITIES IN AND NEAR THE DISTRICT

The Board reviewed a report from Earthcare Management for the mowing and maintenance of the temporary ball fields, a copy of which is attached. Director Weary reported that previous low spots in the temporary ball fields appear to be filling in.

SECURITY SERVICES REPORT

Officer White reviewed the written security report for Shadow Creek Ranch, a copy of which is attached. Following review and discussion, the Board concurred to accept the security report.

ARTICLES FOR NEWSLETTERS AND WEBSITE

The Board reviewed a draft of the notice for submission to the Shadow Creek Community Newsletter and The Connection newsletter and considered updates for the District’s website. The Board reviewed an analytics report on activity on the website for the prior month, a copy of which is attached. Following review and discussion, the Board directed ABHR to post the notice to the newsletter as submitted.

The Board considered including a yard of the month feature on the District’s website. After discussion, the Board concurred not to include a yard of the month feature on the District’s website since it was more appropriate for the Homeowners Association.

The Board reviewed comments provided by Brazoria-Fort Bend County Municipal Utility District No. 1’s (“BFB1”) Director Geoffrey Pope regarding a proposed photo contest for the website of the District and BFB1. Following review and discussion, the Board concurred to include a photo submission feature on its website for the display, at the discretion of the Board, of a photo taken within the District by a consenting District resident. The Board determined to review submissions at the August Board meeting.

ATTORNEY’S REPORT

No reports were presented.

STORM WATER PERMIT TXRQ40000

There was no discussion on this matter.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS

Ms. Brownlee reported that a representative of Shadow Creek Ranch Maintenance Association was contacted and asked to attend today’s meeting, to which the representative replied that she would attend today’s meeting, but no one attended.

There being no further business to come before the Board, the meeting was adjourned.



(SEAL)

[Handwritten Signature]
Asst. Secretary, Board of Directors

ACTION LIST

1. ABHR will submit the approved notice to the community newsletters.
2. ABHR will submit updates to the District's website as needed.
3. Ms. Brownlee will direct the District's webmaster to include a photo submission feature on the District's website as discussed.
4. Ms. Brownlee will request a representative of SCRMA attend next month's meeting.

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